Remote Learning Guidelines for Parents

Microsoft Teams

- This is where children complete 'live' lessons, watch videos or complete assignments. Children will complete their work on Teams and send it back to the teacher. Teams can be used in web browsers, you can download the Microsoft Teams app which can be used on most electronic devices or you can also access Teams via PlayStation and Xbox. Instructions as to how to join Teams have been included in your pack.

- Children should log on ready for the school day to begin at 9am. Teachers will deliver live lessons. If your child can not access lessons during the timetabled times, then recordings will be available for children to watch. It is important that your child watches these before attempting any assignments.

- Assignments should be completed on the same day and submitted. Teachers will not be able to mark work on a Tuesday or Wednesday that should have been submitted on a Monday.

- If children do not access the remote learning, then those children become 'vulnerable' and staff will follow the framework around this.

- Staff will be available between 8.45am and 3.30pm each day. Please message through Teams or email school to get in touch with staff if you are having difficulties.

- Reading books will be able to be changed on a Thursday afternoon. Years 1 and 2 will be from 1.30pm – 2.00pm. Years 3 and 4 from 2.00pm to 2.30pm. Years 5 and 6 from 2.30pm to 3.00pm. You will need to socially distance and wear a face covering.

- If you are having an issues accessing and completing the online learning school is setting then please contact school and we will support you in any way we can.

Remote Learning Websites

TT Rockstars: https://ttrockstars.com/

Microsoft Outlook where you can sign into Teams: https://outlook.office.com

BBC Bitesize: https://www.bbc.co.uk/bitesize

Read Theory: https://readtheory.org/auth/login

Oak National Academy: https://www.thenational.academy/

Online Learning Protocols

Clothing	Children should dress in their school jumper when accessing online learning.
Camera	Children should switch on the camera if appropriate so please be aware of what is behind your child when they are accessing live learning.
Lessons	Children will have daily reading, writing, maths, phonics (where appropriate) and a foundation subject in the afternoon. This may be science, PE, history, geography, PSHE or music.
Lesson format	Teachers will deliver a short input which should last between 10-20 minutes. Then children will be asked to complete an assignment based on the input. The input will be recorded and children will be able to watch it before completing the work. The recording will stay online for a week before being deleted.
Routine	Try to get into a routine with your child. Once this routine is embedded, then children will find it easier to compete the online learning.
Engagement	Teachers will make a list of children who engage daily and rewards will be sent to children to engage and complete their work to a high standard. If children do not engage then a phone call will be made and children who do not access online learning will be invited into school.