



# Lingfield Education Trust

## Equality & Diversity Policy

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Policy prepared by (name and designation)	Nick Blackburn CEO
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## **1. Introduction**

Lingfield Education Trust Equality and Diversity Policy brings together all previous policies, schemes and action plans around equality. It includes all the protected characteristics covered under the Equality Act 2010 as well as other aspects which have the potential to discriminate against or to devalue any individuals within the trust's community.

The trust and its schools are committed to its duties under the Equality Act 2010, specifically the principle of equal opportunities for all students, staff and members of each school's community (including parents/carers, visitors and partner agencies). The trust and its schools are committed to the development of cohesive communities both within each school's physical boundaries and within local, national and global environments. The trust and its schools embrace the aim of working together with others to improve children's educational and wellbeing outcomes, and notes the rights set out in the UN Convention on the Rights of the Child.

The Equality and Diversity Policy is underpinned by:

- The Trust's Equality Objectives
- Each school's Accessibility Plan

## **2. Purpose**

The purpose of this policy is to set out how practice and policies within the trust and its schools have due regard to the need to:

- eliminate discrimination, harassment and victimisation
- advance equality of opportunity, and
- foster good relations between groups.

## **3. Overall aims**

The overall aims of this policy are:

- To eliminate discrimination, harassment and victimisation.
- To promote equality of access and opportunity within each school and its community.
- To promote positive attitudes to difference and good relationships between people with different backgrounds, genders, sexual orientation, cultures, faiths, abilities and ethnic origins.

To ensure that equality and inclusive practice are embedded across all aspects of school life the Equality and Diversity Policy refers to the UN Convention on the Rights of the Child, which includes recognition of a range of educational, wellbeing, and material outcomes.

## **4. Code of Practice**

The trust and each school will publicise the following guidelines for staff and pupils to promote the Equality and Diversity Policy:

- Staff and pupils are expected to respect all persons as individuals and to honour their rights;
- Staff and pupils should behave in such a way as will promote a safe and secure environment free from unfair discrimination or harassment;
- Staff and pupils should not be prepared to tolerate unfair discrimination or harassment of others.

## **5. Approach**

### **5.1 Pupils**

- Each school is committed to the principle of equal opportunities for all pupils.
- No pupil will receive less favourable treatment on the grounds of gender, race, ethnic or national origin, marital status, age, sexuality, disability, trade union activity, political or religious beliefs
- In particular the school will ensure equal treatment for pupils in these areas:
  - Admission
  - Attainment, progress and assessment
  - Reporting
  - Curriculum, teaching and Learning
  - Personal Development
  - Achievement
  - Discipline

### **5.2 Staff**

- The trust and each school is committed to the principle of equal opportunities for all Staff.
- No job applicant or employee will receive less favourable treatment on the grounds of gender, race, ethnic or national origin, marital status, age, sexuality, disability, trade union activity, political or religious beliefs nor be disadvantaged by any conditions or requirements of employment that cannot be justified.
- In particular the trust and each school will ensure equal treatment for Staff in the following areas:
  - Recruitment Selection
  - Training
  - Promotion
  - Appraisal

### **5.3 Community**

- Each school is committed to the principle of equal opportunities for all members of its community, including parents/carers.

- No community member will receive less favourable treatment on the grounds of gender, race, ethnic or national origin, marital status, age, sexuality, disability, trade union activity, political or religious beliefs
  - In particular the school will ensure equal treatment for community members in the following areas:
    - Membership of the local governing body;
    - Involving parents and carers and the local community in the school;
    - Selection of suppliers of goods and services.

## **6. Roles and responsibilities**

### **6.1 Board of Trustees**

The Board of Trustees is ultimately responsible for ensuring that the Trust and its schools meet the commitments in this policy.

### **6.2 CEO/Deputy CEO/ Executive Head Teacher/ Head Teacher/Head of School**

Each leader will:

- ensure that staff, parents/carers, pupils/students and visitors and contractors are aware of this policy and understand their responsibilities;
- oversee the effective implementation of the policy;
- ensure staff have access to training which helps to implement the policy;
- ensure that the Senior Leadership team is kept up to date with any development affecting the policy or actions arising from it.

### **6.3 Local Governing Body**

Each school's Local Governing Body will:

- ensure that this policy and its commitments are implemented within the school;
- support the Executive Head Teacher/Head Teacher/Head of School in implementing any actions necessary;
- evaluate and review the policy on a regular basis.

### **6.4 Senior Leadership Team**

Each school's Leadership Team will:

- support other staff in implementing this Policy;
- with the Executive Head Teacher/Head Teacher/Head of School, provide advice/support in dealing with any incidents/issues;
- assist in implementing reviews of this policy.

### **6.5 Pupils**

Pupils will

- act in accordance with the policy;
- be encouraged to actively support the policy.

### **6.6 Staff**

Staff will:

- be fully aware of the and how it relates to them;
- understand that this is a whole school issue and support the policy;
- make known any queries or training requirements.

### **6.7 Community members**

Members of the community, including parents/carers will:

- have access to the Policy through a range of different media appropriate to their requirements
- be encouraged to actively support the Policy
- be informed of any incident related to this Policy which could directly affect their child.
- be encouraged to attend any relevant meetings and activities related to the Policy.

## **7. Grievance**

### **7.1 Staff**

Any employee who considers that he or she is suffering from unequal treatment may raise a complaint through the agreed procedure for dealing with grievances included in the Trust Grievance Policy.

### **7.2 Community members**

Any parent or carer who considers that he or she is suffering from unequal treatment may raise a complaint through the Trust Complaints Policy.

## **8. Prejudice-based incidents**

All prejudice-based incidents should be reported using the school's normal incident report system. In addition, the staff member responsible for resolving the incident must complete the school's Incident Report Form and pass it to the CEO/Deputy CEO/Executive Head Teacher/Head Teacher/Head of School (as appropriate).

**Review Date:** Spring 2020